



TOWN OF
FLORENCE

is looking for our next

**DEPUTY FINANCE
DIRECTOR**

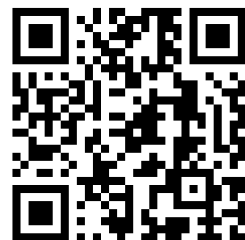
Town of Florence, Arizona

Full Salary Range

\$90,367-\$135,550

**Plus Full
Benefit Package**

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www.florenceaz.gov/jobs



The Community Why Florence!

Florence is a town steeped in history and is strategically nestled along the Gila River known as the sixth oldest non-native American town in Arizona. Serving as the county seat of Pinal County, it enjoys a central location between the bustling Phoenix and Tucson metropolitan areas.

Florence is a thriving hub of education, with three public schools, including two K-8 schools and a public high school. The American Leadership Academy offers a K-6 program and a newly opened charter high school, further enriching the town's educational landscape. The town is also in close proximity to the main campus of Central Arizona College and Arizona State University's Polytechnic Campus.

Florence holds several exciting annual events, including the Historic Home Tour in February, the Road to Country Thunder and Country Thunder Arizona music festival held in April, and the world's oldest children's (ages 5 to 18) rodeo, the Junior Parada, held every Thanksgiving weekend. Travel 45 minutes to Phoenix or Tucson to discover a major metropolitan area's culture, recreation, and entertainment.

The major employers in Florence include Pinal County, the Town of Florence, Florence Unified School District, Safeway, Honor Health Medical Center at Anthem, and the nine correctional facilities.

Town Governance

The Town of Florence is a council-manager-governed municipality. The Town Council is the policy-making body, and the appointed Town Manager is responsible for the day-to-day operations of the Town's services. The mayor and a six-person Town Council are elected to four-year terms. The Town Council appoints the Town Manager, Town Attorney, Town Magistrate, and Town Clerk. The Town Manager is responsible for hiring and overseeing department directors and employees.

Florence is a full-service town and provides an array of public services, including police, fire, public works (HURF, engineering, fleet, cemetery, facility maintenance, streets), community services (parks & recreation, library, and senior center), economic development, and community development (planning, zoning, building, permitting, building inspections, utilities (water and wastewater)). The Town of Florence Strategic Plan provides a critical road map for the Town and staff as development activities in and around the town consistently increase yearly.



About the Position

Assist Director in planning, organizing, and coordinating the activities of the divisions within the Finance Department. This position provides effective, professional leadership, assists in positioning the Finance Department to meet the current and future needs of its internal and external customers through appropriate technologies and services. Performs highly responsible and professional administrative, supervisory, and technical work associated with planning, budgeting, coordinating, training, and directing all department personnel. Work is performed in accordance with departmental policies and procedures but requires the use of considerable independent judgment and initiative. Work in this class requires effective relationship skills, extensive managerial knowledge, effective teamwork, and independent decision making.

Exercises supervision over division staff, either directly or through subordinate supervisors. May act as Finance Director in their absence.

Skills and Abilities:

- Public administration and governmental operations.
- Advanced principles and practices of governmental budgeting and accounting (GFOA, GASB, GAAP).
- Auditing, cash management and internal control procedures.
- Laws/regulations specifically related to municipal accounting, payroll and finance, coupled with the ability to interpret and apply them.
- Considerable knowledge of capital improvement, project management principles; economics and financial forecasting and planning; special assessment districts, debt management; model city tax code; utility funding and construction, billing systems and practices, and operation and regulation of public utilities.
- General trends and current developments in public sector accounting and payroll administration.
- Demonstrates ability to maintain a high degree of organization, coordination and communication with attention to detail and accuracy.
- Manage situations which may be controversial or sensitive in nature and create a professional and service-oriented atmosphere.
- Maintain confidentiality of protected financial data and payroll records; Work under stress of meeting many requests and deadlines.
- Analyze problems, identify alternative solutions, project consequences of proposed actions, and implement recommendations in support of goals.

EDUCATION AND EXPERIENCE

- Bachelor's degree in accounting, Finance, Public or Business Administration or a closely related field; and
- Five (5) years' experience in governmental or fund accounting; and
- Four (4) years of supervisory experience.
- OR an equivalent combination of education, experience, and training equivalent to the above minimum requirements.

REQUIRED CERTIFICATIONS

- Valid Arizona Driver's License

COMPENSATION AND BENEFITS

The Town of Florence offers a competitive salary for this position, which will depend on experience and qualifications. The full salary range for this position is \$90,367-\$135,550

To view our organization's comprehensive benefits package visit:

<https://www.florenceaz.gov/human-resources>

APPLICATION PROCESS

Please apply online at www.florenceaz.gov/jobs

This position will remain open until filled with a first review of applications: 8/22/2025

For more information on this position, contact

Human Resources at:

Email: HR@florenceaz.gov or Phone: 520-868-7670

*Apply Online
Today!*



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