



**GOVERNMENT FINANCE OFFICERS ASSOCIATION OF ARIZONA
SPRING 2024 FINANCIAL DATA ANALYTICS INTERNSHIP
PROGRAM**

Mission

- To attract and cultivate the next generation of municipal finance leaders.

Goal

- To encourage college students to view government finance as an exciting and challenging career opportunity and expose students to government finance by providing work experience, mentoring and training opportunities.

Award Details

- GFOAz created this internship program to honor Arizona students who aspire to a career in public finance. To be eligible, students must have at least junior standing by the end of 2023 and be enrolled at Arizona State University. Graduate students are also eligible. Additional criteria for eligibility are listed below. Applications are due by end of business December 29, 2023, and GFOAz will notify the student selected by January 8, 2024. The selected GFOAz scholar will have the opportunity to intern at Arizona State University where he or she will be provided with a targeted data analytic experience by working closely with Arizona State University's Center for Urban Innovation, GFOAz and Valley Benchmark Communities to create a resource of governmental financial data for access by participating organizations.

One student will be selected for the Spring 2024 Financial Data Analytics Internship Program. GFOAz will award the student selected with a 10-week paid internship between January and May 2024. GFOAz will provide a \$6,000 grant to Arizona State University to be used towards the salary and administration of the student intern.

- The students also have the option to accept any of the following bonus awards:
 - One-year membership to GFOAz.
 - Complimentary registration & two nights lodging at the 2024 GFOAz Winter Conference in Flagstaff
 - Complimentary registrations to one-day GFOAz trainings in January and May 2024.

Applicant Eligibility Criteria

- Enrolled at Arizona State University
- Complete 60 credits by beginning of Spring term 2024 or be a graduate student
- Degree major in accounting, finance, economics, public affairs/administration, business or another related program
- 3.0 GPA or higher
- Minimum 18 years of age, able to work legally in the U.S., and complete host organization's hiring requirements
- Submit a complete application by the due date

Deadline

- Applications are due by December 29, 2023
- GFOAz will notify award recipients by January 8, 2024

For more information, please visit <https://gfoaz.org/scholarships/>

STUDENT INTERNSHIP INFORMATION

Internship Details

- The internship will span a period of approximately 3 months and, based on the student's availability, may consist of anywhere from 200 to 400 hours of paid work time. Generally, office hours will range between 7 a.m. and 6 p.m. The hourly rate paid to the student may range from \$15.00 to \$20.00 per hour depending on experience.
- Internship recipients are expected to complete the length of the internship and must fulfill duties provided by Arizona State University in a satisfactory manner in order to qualify for the internship.
- Tuition for college credit is not offered at this time, though students may work with their major department on an independent study or internship course to earn credit for this internship experience if deemed warranted.

Assessment Criteria

- Demonstrated leadership qualities through involvement in school activities or volunteer organizations
- Progressive attainment of knowledge and skills within the finance field
- A strong work ethic and commitment to academic achievement

Tips For A Strong Application

- Keep your resume focused but include enough details to assess your knowledge and experience.
- Use your cover letter to highlight your key strengths, experiences and why you are interested in governmental finance.
- Ensure that you have all of the required documents in your application package.

Spring 2024 GFOAz Financial Data Analytics Student Internship Application Form

First Name _____ **Last Name** _____

Mailing Address _____

E-mail Address _____ **Phone** _____

University Attending _____ **Major/Emphasis** _____

Anticipated Graduation Date _____ **Grade Point Average** _____

I am at least 18 years of age and legally eligible for employment in the United States (yes/no)

I agree to complete a criminal background check if awarded an internship (yes/no)

A completed application packet is due to GFOAz by December 29, 2023 and must include the following:

1. Completed application form
2. Official university transcript
3. Two letters of recommendation
4. Resume
5. Cover letter (1-2 pages, single-spaced, 12 pt. font) that addresses:
 - a. Your knowledge, skills, abilities, and experience
 - b. Your career goals, educational goals and interest in public finance
 - c. How you have demonstrated leadership qualities
 - d. Why you are interested in this internship program

I certify that information contained in this application packet is true, correct and complete. I understand that if awarded the internship, any false statements or omission of any facts in this application packet may be sufficient for dismissal and forfeiture of the internship award.

Signature of Applicant _____ **Date** _____

Your application packet must be received by GFOAz **no later than 5 p.m. on December 29, 2023**. Please submit your application packet to info@gfoaz.org or mail to:

GFOAz
Macy Walker, President
c/o Stephanie Lieb
1820 W. Washington Street
Phoenix, AZ 85007