



The City of Tempe is Seeking a MUNICIPAL BUDGET DIRECTOR

\$136,667—\$182,450

Position Information

The Municipal Budget Director is responsible for the coordination of the annual operating and capital budget process in line with the long-range financial forecasts and other city policies adopted relative to the financial stability of the City. The Director provides input to policy development, strategic planning, and performance measure management.: plans, directs and reviews the activities and operations of the Municipal Budget Office.

<https://www.tempe.gov/government/human-resources/careers/job-descriptions>

Qualifications

Minimum Qualifications:

Work Experience:

Five (5) years of experience in budget, accounting or other related areas of financial administration, including three (3) years of supervisory experience or functional oversight of significant functions within finance-related departments/divisions.

Education:

Bachelor's degree from an accredited college or university with major course work in finance, accounting, business administration or public administration. Master's degree is preferred.

Opening Date:

July 7, 2023

First Review Date:

July 28, 2023

Open until the needs of the City are met. This position may close at any time.

Selection Criteria

Applicants whose experience and training most closely meet the needs of the city may be selected for further testing/interviews. Falsifying information or lying during any stage of the selection/hiring process will make you ineligible for new or continued city employment.

The City of Tempe's practice is to release only the name of candidates who are considered finalists for a vacant position. Tempe believes that this practice is consistent with the most recent cases interpreting Arizona's public records law.

Benefits:

- Minimum of 14 paid vacation days per year (depending upon length of service)
- 56 hours of executive leave
- 12 paid sick leave days per year
- 12 paid holidays per year
- Health, dental, life, and vision care coverage plans
- Up to \$6,000 per year tuition reimbursement
- \$850 a month contribution towards deferred compensation

How to Apply

TO APPLY GO TO [Tempe.gov/jobs](https://www.tempe.gov/jobs) AND SUBMIT A COMPLETED APPLICATION, COVER LETTER AND RESUME.

QUESTIONS:

Carol Clarke, Sr. HR Analyst | 480-350-8802 | carol_clarke@tempe.gov

The Community

Tempe is one of Arizona's oldest communities, with roots dating back to the Hohokam. The City still has buildings from the late 1800s in its downtown. While enjoying dynamic growth, the city has maintained its unique personality and style through a careful and masterful blending of the new with the old. Respecting its heritage and energetically planning for the future, Tempe, is a wonderful mix of history and modern urban amenities.

Located in the center of the Greater Phoenix Metropolitan Area, Tempe covers approximately 40 square miles and is home to more than 192,000 residents and a workforce of more than 170,000. Tempe is also home to Arizona State University with a student population over 74,000. Tempe is surrounded by six freeways and is the only Arizona city to have border to border light rail and a streetcar system. The majority of the Greater Phoenix Metropolitan Area can reach Tempe within 20 minutes.

Tempe is home to the nation's largest university – Arizona State University and the Tempe Town Lake – one of the most popular destinations in the state. Tempe is the spring training home to the Los Angeles Angels of Anaheim. Downtown Tempe offers the original walkable urban downtown district, representing a destination for the independently spirited, a hub for entertainment and an attractive market for entrepreneurial business. About 30,000 people work in downtown Tempe for companies such as Amazon, Norton LifeLock, JPMorgan Chase and ADP. Major employers in the city include Arizona State University, Wells Fargo, Freedom Financial, and State Farm as well as an eclectic mix of small and locally owned businesses.



Municipal Budget Office

The Municipal Budget Office is responsible for preparation of budget documents, long-range financial capacity study, revenue forecasting, capital improvements program, benchmarking, budget monitoring, forecasting, and fiscal impact analyses.

The Culture

Tempe prides itself for being a technology and business magnet, an inclusive, caring community and a hub for recreation and adventure.

Tempe residents enjoy unsurpassed quality of life, including numerous annual events that regularly draws more than 50,000 people. Residents also enjoy numerous recreational opportunities with over 50 parks offering miles of hiking trails and recreation space and over 215 miles of dedicated bike paths.

Residents appreciate Tempe's various cultural and art activities, including Broadway shows at ASU Gammage, spring training baseball and acclaimed performances at Tempe Center for the Arts. In addition, Tempe is home to a number of museums, such as The Arizona Heritage Center at Papago Park, Nelson Fine Art Center and Tempe History Museum.

