



2021 VIRTUAL CONFERENCE

TO ACCESS VIRTUAL SESSIONS

In a Desktop View:

Visit this link: https://ve.attendify.com/index/ybbcx7/s_ybbcx7/

We recommend visiting this link via a desktop computer in your web browser. If you wish to view on a mobile device, please download the Attendify mobile app from your provider's app store.

You will be prompted to login. If you have attended a GFOAz Conference in the past, this will be the same login you have used for your conference mobile app. If you do not have a login, please create one.

The access code for this conference is: **GFOAz_2021**

- All conference information can be accessed via the panel on the left-hand side of the browser. This is the same information that will appear on a mobile device once this app is downloaded.
- To view the schedule and access the virtual sessions, please click on "Schedule" (fourth item on the panel).
- Once in the schedule view, please click the appropriate date and session you wish to attend.
- In addition to viewing the session video, you may scroll below the video find the session description, information on session presenters, and any accompanying materials. We recommend downloading any presentations or materials so you can follow along during the presentation.

In a Mobile App:

Visit your phone's mobile app store and search for "Attendify."

You will be prompted to login. If you have attended a GFOAz Conference in the past, this will be the same login you have used for your conference mobile app. If you do not have a login, please create one.

Once logged in, search for **GFOAz 2021 Winter Conference**. Click on the icon for the conference.

The access code for this conference is: **GFOAz_2021**

- All conference information can be accessed via the panel accessible via the top left hand corner.
- To view the schedule and access the virtual sessions, please click on “Schedule” (fourth item on the panel).
- Once in the schedule view, please click the appropriate date and session you wish to attend.
- In addition to viewing the session video, you may scroll below the video find the session description, information on session presenters, and any accompanying materials. We recommend downloading any presentations or materials so you can follow along during the presentation.

PARTICIPATING VIRTUALLY IN SESSIONS

In a Desktop View:

Depending on your browser, you may be prompted to join the video from the Attendify platform or to open up the video in a Zoom application.

If you choose to open up in the Zoom application:

Since the sessions have been previously recorded, there will be no Q&A. Speakers contact information can be found under the Speaker tab, which you may email any questions to.

If you have technical issues or comments, please submit those through the Chat application.

If you choose to view in the Attendify platform:

You may submit comments through the **Session Chat** section (left-hand panel).

If you wish to view the video in Full Screen, you can hover your mouse over the top right corner of the video screen until two crossing arrows appears. You may exit full screen mode by hitting the “escape” button on your keyboard.

To view the screen larger without going into a Full Screen mode, you can hover your mouse over the top left corner of the video screen until “Hide List” appears. Click this to narrow the left-hand panel so that your video screen appears larger.

If you choose to open the Q&A section or the Chat section from the video screen, you can exit out of these by clicking on the background of either pop-up box and then hitting the “escape” button on your keyboard.

In a Mobile App:

Once in the session, a video box will appear near the top of the screen.

GFOAz Staff will be on site reviewing Session Chat for any technical issues.

GFOAz CONFERENCE SPONSOR PROGRAM

GFOAz is grateful for the support of our GFOAz Conference sponsors. It is because of their commitment to local government and our organization that we are able to hold conferences and provide learning opportunities to our members.

To access and interact with GFOAz Sponsors, please visit the sponsor section of the conference mobile app.

All attendees participating in the 2021 GFOAz Winter Conference are encouraged to participate in the GFOAz Platinum Sponsor Scavenger Hunt. The scavenger hunt can be accessed through the Scavenger Hunt section (located immediately following the Sponsor Section).

In a Desktop View:

To view GFOAz Sponsors, click the “sponsor” tab, available via the left-hand panel.

To view the Sponsor Scavenger Hunt or the Sponsor Conference Toolkit, please click on the “Info” tab. Separate sections will list these individually.

In a Mobile App:

To view GFOAz Sponsors, click the “sponsor” tab, which can be accessed via the panel accessible at the top left hand corner.

Click on the separate sections “Scavenger Hunt” or “Sponsor Toolkit” to view individual sections.

FAQS

Where can I access the presentations or accompanying documents for the sessions?

Presentations and accompanying documents can be found for each session in the schedule section of the app. The app is accessible via desktop web browser or mobile device. Attendees can visit each session in the schedule and scroll to find documents. GFOAz recommends downloading documents so you can follow along during the session presentations.

Will I be able to ask questions during the presentation?

No. Since these sessions were pre-recorded, we will not be able to have a Q&A. All of the speakers contact information will be provided under the Speakers tab. You can follow up with an email to any of the speakers for questions.

Will the sessions be available for viewing at a later date?

Recordings of sessions will be made available after the date they are shown. You will not be able to earn CPE credits by viewing these at a later date. You may request presentations directly from GFOAz Staff at info@gfoaz.org.

If I have additional questions, who should I contact?

Questions regarding the virtual conference components or mobile app can be sent at any time to GFOAz Staff at info@gfoaz.org.