

Town of Florence

Arizona

Founded 1866



COMMUNITY

The spirit of the Old West is alive in Florence, Arizona and the cowboy culture that earned the nickname "Cowboy Cradle of the Great Southwest" is firmly rooted here. Residents and visitors alike are kept busy with Florence's annual event calendar, historic attractions and proximity to popular regional attractions.

Positioned halfway between Phoenix and Tucson Arizona along State Route 79 and 287, Florence is in the center of the Golden Corridor, the growth corridor between two of the fastest growing metro areas in the country. The Town is a rural agricultural community in Pinal County and serves as the county seat. Indian agent Colonel Levi Ruggles staked and platted the Town in 1866. At 1,493 feet in elevation, Florence is situated on a level plain around the Gila River.

Natural landmarks offer interesting punctuation to the great western views – Poston Butte just to the north, and the magnificent Superstition Mountains beyond. Look south to the vibrant colors of the lower Sonoran desert stretching to the Mexican border. Outdoor lifestyles are enhanced by the region's mild desert climate.

GOVERNMENT

Florence, being one of the oldest towns in Arizona, is proud of its history and the designation of the historic downtown as a National Historic District. The town strives to strike a balance between preserving the past and preparing for the future so that an authentic sense of place is maintained and new growth and revitalization are encouraged.

The Town of Florence is a home-rule and a council-manager governed municipality whereby Town Council is the policy-making body and the appointed Town Manager is in charge of the day-to-day operations. The Mayor and a six-person Town Council are elected to four-year terms.

Florence is a full-service town and provides a full array of public services including police, fire, development services (including public works, planning, building safety, utilities, fleet and facility maintenance) community services (including parks, recreation, library, and senior center). The Town also owns, operates, and maintains its own water supply and wastewater treatment plants. A recently adopted Strategic Plan has created a critical roadmap for the Town and staff as development activity in and around the Town limits increases in the coming months and years.

POSITION: ACCOUNTANT

**SALARY: \$42,328—\$53,921
(HIRING RANGE)**

The Town of Florence is seeking the right person to join the Finance Department to perform accounting, auditing, and financial recording procedures to ensure the Town's financial records are accurate and comply with established rules and procedures. Work requires considerable attention to a variety of details and the use of selected software systems.

This positions engages in various municipal accounting operations and budget compliance tasks with the general ledger, accounts receivable, accounts payable, grants, capital projects and other special assignments.

This work is performed under the supervision of the Accounting Manager, but considerable latitude is granted for the exercise of independent judgement and initiative.

Education and Experience

Requires a Bachelor's Degree in Accounting, Finance, or closely related field and two years experience in accounting, preferably in a public agency; or any equivalent combination of training, education, and experience which demonstrates the ability to perform the duties of the position. Experience with Caselle software, a plus.

How to Apply

Open until filled; first application review date is by 5pm on June 3, 2019. All qualified applicants are encouraged to apply. Visit our website at www.florenceaz.gov for our Employment Application and instructions to apply. The Town of Florence is an EEO/ADA employer. Please send employment application, resume and cover letter to:

Town of Florence
Human Resources Department
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PO Box 2670
Florence, AZ 85132
Phone: (520) 868-7553 | Fax: (520) 868-7571
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